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## INSTRUCTIONS FOR 2011 PIT-D, NEW MEXICO VOLUNTARY CONTRIBUTIONS FORM

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Attach Schedule PIT-D, *New Mexico Voluntary Contributions Schedule*, to Form PIT-1 if you wish to donate all or part of a refund to one or more of the special funds shown below.

You can make a contribution only when your return shows an overpayment (refund). Your PIT-D contribution(s) may not be more than the overpayment.

**NOTE:** If you are not due a refund, but wish to contribute to any of the funds, DO NOT send the contributions to the New Mexico Taxation and Revenue Department (TRD). Please send them directly to the appropriate address listed below.

Consider your contributions carefully. They cannot be changed or refunded if you change your mind. **You may not change contributions on an amended return.**

TRD will deduct the contribution from your refund and transfer it to the appropriate fund. On a joint return, both individuals must agree to the contributions.

### LINE 1

Enter the overpayment amount from line 35 of Form PIT-1.

**LINE 2 - Share with Wildlife.** This program, administered by the New Mexico Game and Fish Department, assists non-game or endangered species. Ninety percent (90%) of donations go directly to benefit wildlife through research, habitat protection, public education and wildlife rehabilitation. A free newsletter outlining projects is available through the New Mexico Game and Fish Department contact below. **Enter your contribution on line 2 of Schedule PIT-D.** *Contact: Share with Wildlife, P.O. Box 25112, Santa Fe, NM 87504-5112, or call (505) 476-8111.*

**LINE 3 - Veterans' National Cemetery Fund.** The New Mexico Department of Veterans' Services administers this fund to increase the size of the Santa Fe National Cemetery. **Enter your contribution on line 3 of Schedule PIT-D.** The Commission sends con-

tributions, that the Veterans' National Cemetery Fund has received since it began, in excess of \$1,070,000 to the Substance Abuse Education Fund. *Contact: New Mexico Department of Veterans' Services, P.O. Box 2324, Santa Fe, NM 87504-2324, or call (505) 827-6300.*

**LINE 4 - New Mexico Substance Abuse Education Fund.** The New Mexico Public Education Department administers the fund for substance abuse education programs in New Mexico schools. **Enter your contribution on line 4 of Schedule PIT-D.** *Contact: New Mexico Public Education Department, School Health Unit, 120 S. Federal Place, Room 206, Santa Fe, NM 87501, or call (505) 827-1804.*

**LINE 5 - New Mexico Forest Re-Leaf Program.** The Forestry Division of the New Mexico Energy, Minerals and Natural Resources Department administers this fund through the Conservation Planting Revolving Fund. Donations help a tree-planting grant program for New Mexico communities. **Enter your contribution on line 5 of Schedule PIT-D.** *Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico Forestry Division, P.O. Box 1948, Santa Fe, NM 87505, or call (505) 476-3343.*



**LINE 6 - National Guard Member and Family Assistance.** Contributions will be distributed to the Department of Military Affairs for assistance to members of the New Mexico National Guard activated for service in the "global war on terrorism" and to their families. **Enter your contribution on line 6 of Schedule PIT-D.** *Contact: Department of Military Affairs, 47 Bataan Blvd., NE, Santa Fe, NM 87508, or call (505) 474-1909.*

**LINE 7 - Kids in Parks Education Program.** Contributions are for expenditures for the kids in parks education program administered by the State Parks Division of the New

Mexico Energy, Minerals and Natural Resources Department. **Enter your contribution on line 7 of Schedule PIT-D.** *Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico State Parks Division, P.O. Box 1147, Santa Fe, NM 87504-1147, or call (888) 667-2757 or (505) 476-3384.*

**LINE 8 - Amyotrophic Lateral Sclerosis Research Fund.** The fund is appropriated to the Board of Regents of the University of New Mexico for amyotrophic lateral sclerosis (Lou Gehrig's disease) research. Money in the fund at the end of a fiscal year reverts to the general fund. **Enter your contribution on line 8 of Schedule PIT-D.** *Contact: UNM School of Medicine, Office of Development and Khatali Alumni Relations, MSC 08 4720, BMSB 187, 1 University of New Mexico, Albuquerque, NM 87131-0001, or call (505) 272-5112.*

**LINE 9 - Vietnam Veterans' Memorial State Park Contribution.** Contributions are distributed to the State Parks Division of the New Mexico Energy, Minerals and Natural Resources Department for the operation, maintenance and improvement of the Vietnam Veterans' Memorial State Park near Angel Fire, New Mexico. *Contact: New Mexico Energy, Minerals and Natural Resources Department, New Mexico State Parks Division, Attn: Bryon Pippin, P.O. Box 1147, Santa Fe, NM 87504-1147, or call (888) 667-2757 or (505) 476-3339.*

**LINE 10 - New Mexico Political Parties Contribution.** You may contribute \$2 to the state political party you choose. If you file a joint return, each spouse may contribute \$2 to a party. **Enter the number designation of the state political party to which you choose to make a donation.**

**LINE 11 - Total of Voluntary Fund Contributions.** Add lines 2 through 10. Enter total on line 36 of Form PIT-1.

**NOTE:** If contribution(s) exceed the refund due, NO contribution(s) will be deducted.

# ***FILE* and *PAY***

## **THROUGH THE INTERNET**

### **INTERNET SERVICES:**

- **ELECTRONIC FILING**
- **ELECTRONIC CHECK**
- **TAX PAYMENTS USING VISA, MASTERCARD, AMERICAN EXPRESS OR DISCOVER CREDIT CARDS\***
- **ASK A QUESTION**
- **TAXPAYER ACCESS POINT - Find the status of your refund.**

Visit the Department website at [www.tax.newmexico.gov](http://www.tax.newmexico.gov)  
Click on Online Services

- **\* 2.49% convenience fee added for credit card payments only.**

### **WHY FILE AND PAY THROUGH THE INTERNET?**

- **Electronic filing is fast, safe and secure.**
- **It provides the fastest turnaround for a refund.**
- **Saves tax dollars. A return filed electronically costs less than a paper return.**
- **Taxpayers who *file and pay* electronically receive an extension of the filing deadline through April 30, 2012. The filing deadline is April 17, 2012 for all other taxpayers.**
- **It is environmentally friendly, reducing the need for paper.**